May 13, 2013

The regular meeting of the Sidney Public Schools Board of Trustees was held Monday, May 13, 2013 at 7:00 PM in Room 104 of Central School on published notice by the clerk. Present were Trustees Kelly Dey, Luann Cooley, Craig Steinbeisser, Dexter Thiel and Serina Everett. Also in attendance were Jalyssa Gorder- Student Representatives, Superintendent Dan Farr, High School Assistant Principal- Loretta Thiel, Federal Programs/Testing Coordinator- Gary Arnold and Clerk Beyer. Absent were Trustee Dennis Lorenz, Middle School Principal- Kelly Johnson, Sidney Elementary Principal-Sue Andersen and High School Principal- Dan Peters.

Chairwoman Dey called the meeting to order at 7:00 PM and welcomed the visitors in attendance- Mark Halvorson, SEA President; Gail Staffanson, County Superintendent of Schools and Bill Vanderweele with the Sidney Herald. Ms. Dey reminded those in attendance to sign in and stated that an opportunity for community comment on non-agenda items would be provided at the end of the meeting. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Mrs. Everett moved to approve the minutes of the regular meeting held April 10th as well as the April 2013 claim warrants 221015 to 221082 in the amount of $263,545.97. Mrs. Cooley seconded the motion which passed 5 to 0.

Clerk Beyer presented the following warrants for cancellation:

221015 Tri County Implement $265.23 3/21/13 Paid by Credit Card

221056 MCTM $350.00 4/16/13 Overcharge for Conference

The warrants were cancelled 5 to 0 on a motion by Mrs. Everett and a second by Mrs. Cooley.

The May 2013 Associated Student Body report and transfers were approved on a motion by Mrs. Cooley with a second by Mrs. Everett. The motion passed on a 5 to 0 vote

*From FFA to BPA*  *$ 30.00*  *Candy purchased for Donkey Ball*

*From BPA to JMG $ 440.00 Sharing of Talon Proceeds*

*From BPA to Key Club $ 440.00 Sharing of Talon Proceeds*

*Talon Winter Advisor Pay*

Art Club $15.00 BPA $75.00 Choir $24.00

Freshman $30.00 Key Club $24.00 LEO Club $84.00

MS Stdnt Cncl $30.00 NHS $30.00 Speech & Drama $60.00

Skills USA $48.00 Softball $90.00 Sophomores $30.00

Spirit Club $39.00 Student Council $30.00 Track $45.00

Trading Cards $24.00 Wrestling $60.00

*Sharing of Talon Club Profit*

Art Club $ 220.00 BPA $2365.00 Close-Up $ 880.00

Freshman $1430.00 International Club $ 385.00 Juniors $ 550.00

Key Club $ 440.00 LEO Club $1540.00 NHS $ 825.00

Seniors $ 550.00 Skills USA $1320.00 Softball $2090.00

Sophomores $1540.00 Speech & Drama $1210.00 Spirit Club $ 770.00

MS Stdnt Cncl $ 660.00 HS Stdnt Cncl $ 550.00 Track $1595.00

Trading Cards $1265.00 Vocal ASB $ 550.00 Wrestling $1980.00

**SUPERINTENDENT’S REPORT:**

Superintendent Farr updated the Trustees on the following:

**Correspondence:**

- A thank you card from Janet Brannan for sending her to Title IX training

**Transfers:**

Terry Bolen from .5 Central Counselor/.5 PE to 1 FTE Counselor at Central

Deb Denowh from .5 FTE to 1 FTE Central Librarian

Crystal Gauthier from .5 English/Language Arts to 1 FTE English/Language Arts at the High School

**Resignations/Additional Hires for the Consent Agenda:**

Carla Berg – Special Needs Bus Driver – Retiring

Liberty Thorgramson – High School Special Education Aide – Resignation

Marie Holler – Middle School Business/Computer Education

Charla Kempa – Grade 1 Teacher

Melissa Johnson-Shiffer – Grade 5 Teacher

**Miscellaneous**

- Request that two board members agree to serve on the Central Principal Selection Committee. This would involve screening applications by May 15, 2013, with interviews to be scheduled May 15 and 16. Mr. Steinbeisser and Mrs. Everett agreed to serve.

- The water damage at the West Side housing appears to be the result of manufacturing or set up. M Space will be here tomorrow and we will know more at that time.

- High School track repair costs were discussed. Mr. Thiel expressed concern because of the expected useful life and the high cost. The latest quote is from an out of state company that is going through the area and is proposing two new layers over surface and rubberizing at a cost of $99,800.00.

- Board evaluation packets were handed out with a due date of three weeks.

**Special Notes:**

- IBB with the SEA is scheduled for Wednesday, May 15, 2013 at 6:00 PM at Central;

- May 13th: Spring Choir Concert - Middle School Auditorium. Middle School 6:30 and High School 7:30 pm.

- May 14th: Spring Band Concert – High School Gym. Middle School and High School at 7:00 PM

- May 16th and 17th: Annual Spring Exhibit (art and career and technical education classes)

- May 18th: Eastern A Divisional Track Meet in Laurel

- May 19th: Scholarship Awards Assembly at 6:00 PM in the Middle School Auditorium

- May 23, 24 and 25th: State Softball Tournament

- May 24 and 25th: State Track Meet at Laurel

- May 26th: Commencement Exercise for Class of 2013

- May 31st: Last Day of School

**STUDENT REPRESENTATIVE REPORT:**

Student Council Representative, Jalyssa Gorder, provided the following updates:

- Just arrived from working the elementary track meet. Activities for the year are winding down;

- The Student Council continues to work on RESPECT. Goals were set for all four grade levels for the month of April. All classes met the goals which resulted in two days of early lunch;

- Treats were provided to the students by Student Council;

- Student Council also provided lunch for High School teachers during Teacher Appreciation Week;

- Student Council elections for 2013-2014 officers will be held before the end of the year; and

- Board members requested Student Council help remind students regarding short attire. With the hot weather, too many students had inappropriate dress – too many to send home.

**COMMITTEE REPORTS:**

***PUBLIC RELATIONS AND PERSONNEL COMMITTEE: May 7, 2013***

Mr. Steinbeisser briefed the audience on committee discussions:

- Ross Hall, Activities Director, met with the committee providing input on upcoming changes and possible costs associated with them. Pam Radke, Food Service Supervisor, updated the Trustees on kitchen needs and the community garden she is planning. The plans are for eight garden boxes built by the Industrial Arts students. Steve Yockim, Technology Supervisor, provided updates on summer technology changes and bid requests for the District communication system (phones);

- Vacancies, transfers and possible new positions for 2013-2014 were reviewed. New Hires and Resignations are on the Consent Agenda;

- Business Professionals of America (BPA) has requested a second advisor in 2013-2014 due to the number of students in the program;

- New requirement for 2013-2014 coaches were reviewed. All coaches will need to take part in this training;

- 2013-2014 Classified Staff Contract renewals are on the Consent Agenda; and

- The Board self-evaluation must be completed and turned in by June 7th.

***TRANSPORTATION COMMITTEE May 7, 2013***

Mr. Steinbeisser reported the following:

- Still in need of activity drivers but a proposed idea would be to ask parents to get their CDL’s and drive the bus for activities;

- The new route bus should be here in July; and

- Transportation supervisor and assistant will attend the annual training in June.

Mr. Thiel asked where we are in the process of obtaining a new vehicle. Mr. Farr stated that new quotes were necessary because of the elapse of time since they were first provided.

***BUILDING AND GROUNDS COMMITTEE: May 6, 2013***

Mr. Thiel recapped the meeting agenda:

- Discussion continues on options for maintenance of the running track and cost of synthetic turf ;

- The fence that was taken down to move the housing at West Side needs to be put back up;

- An estimate for the cost of the second floor remodel at Central has been received;

- Other than painting the ceiling at the Bus Barn, all fire damage has been repaired and the fire partition walls are complete;

- Dr. Farr updated the committee on proposed developments and their possible affect on the school district; and

- Work continues on the proposed school site purchase. The next step is obtaining an attorney to draw up the necessary agreements.

Mr. Thiel also reported that his brother, when working across the street noted some white stains on Central School. This is a sign of water getting in and the lime coming out- something with the gutters. This needs to be checked out.

***FINANCE COMMITTEE: May 6, 2013***

Mrs. Cooley gave the following committee report:

- The March Fund Balance, Expenditure, Revenue and Lunch reports, March county investment report and March claims were reviewed;

- Updated enrollment figures were reviewed and staffing for 2013-2014 based on these figures discussed;

- The Montana Quality Education Coalition saw nothing to take to court from the legislative session;

- Updates to 2013-2014 preliminary general fund budgets and fourth quarter oil and gas payment were reviewed. Although a later budget authority election could have been scheduled, Trustees opted not to conduct one and utilize oil and gas monies to reach maximum budget authority;

- Health Reimbursement Arrangement (HRA) contribution is on the Consent Agenda;

- The Trustee reorganization and appointment of the clerk will take place at a separate meeting tonight;

- The Insurance Committee met on Thursday with representatives from MUST and Joint Powers Trust. After the meeting and review of information provided, the Committee was recommending the District remain with MUST;

- The 2013-2014 Montana School Boards Association (MTSBA) membership is on the Consent Agenda;

- The 2013-2014 fees and charges are also on the Consent Agenda;

- Beginning discussions were conducted on substitute salary rates; and

- 2013 IBB sessions have been scheduled for May 15th and the 23rd.

***CURRICULUM AND POLICY COMMITTEE: May 7, 2013***

Mrs. Everett updated meeting attendees on committee discussions:

- Sidney High School graduation requirements will be on-line next school year;

- The end of the year FFA banquet was successful;

- Mr. Hall and Dr. Farr reviewed concussion legislation and MHSA regulations regarding concussions;

- The contract with K-9 Inspection Services (the drug dogs) will be renewed for 2013-2014;

- The committee reviewed the plans for the Summer Math/Reading program with the McKinney Vento Grant; the Special Ed Summer program and the Summer Migrant Education program;

- Continuing Ed Grant applications were due on Monday. They have been reviewed by the administrators and are on the Consent Agenda tonight;

- Field trips are on the Consent Agenda; and

- Staff members will be attending PLC training and MBI training during June resulting in a need to move the June board meeting to the last week in June.

**CONSENT AGENDA:**

**Resignations**

- Kris Radke – High School Cheer/Dance Assistant Coach

- Mary Leibach – West Side Physical Education Teacher and Junior High Volleyball Coach

- Wanda Tofte – Speech/Language Aide

- Teresa Stedman – High School Attendance Secretary

- Dawn Echols – Title I Tutor

- Jenna Kagen – Elementary Special Education Aide

- Lynette Mitchell – High School Custodian

- Carla Berg – Special Needs Bus Driver

- Liberty Thortramson – High School Special Education Aide

- Karlene Dunagan – Elementary Custodian who vacated her position and left no forwarding address or means of formal contact.

**New Hires**

- Kilee Sundt – High School/Middle School Instrumental Music for 2013-2014

- Cheryl Beach – Food Service Worker

- Jace Sullivan – Summer Goundskeeper

- Jenna Kagen – High School/Middle School Science

- Charla Kempa – Elementary Teacher

- Maria Holler – Middle School Business/Computer Teacher

- Melissa Johnson-Shiffer – Elementary Teacher

**2013-2104 Classified Staff Contract Renewals**

*Administration Staff:*

Alicia Clayton Leigh Merritt Nancy Vaira

*Custodial Staff:*

Chuck Buxbaum Jon Getchell Sheila Izler Brenda Kiamas

Lenny Larson Patti Lorenzen Karen Moerman Kenny Vannatta

Keith Walla

*Food Service*

Cheryl Beach Charles Couture Rose Couture Debbie Eggar

Angie Handford Dru Jones Mary Lake Sherry Lessman

Bobbie Nelson Pam Radke Jenifer Verhasselt Taycia Yockim

*Special Education Aides/Speech Aides/OT-PT Aide/Study Hall Aide*

Shelly Averett Sylvia Basnaw Charlie Clock Misty Fahrnow

Cathy Fischer Rebecca Halliday Cheryl Hansen Susan Iversen

Marilyn Lorenz Jennifer Lunderby Cheryl Mastvelten Melissa Mocko

Cindy Perez Mary Quiroz Sarah Riedle DelRae Steinbeisser

Shay Witt Louise Wraith Kelly Block Nicole Hileman

Rita Tofte Tamara Haase Sandy Rehbein Rhonda Hunter

*Title/Alternative Tutors*

Maria Jensen Ann Nagle Bonnie Osborne Nicole Pope

Tara Skaar

*Secretaries*

Petra Candee Michelle Lambert Jane Nicolaus Maria Peters

Nan Ruffatto Linda Stevens Carla Verhasselt

*Transportation*

Teri Anvik Jerry Buske Ann Cummings Charles Cummings

Tami Edinger Louise Iversen Shelly Moran Rhonda Peterson

Rick Verhasselt

*Technology*

Steve Lowrey Ken Stennes Steve Yockim

**2013-2014 Student Handbooks – First Reading**

Sidney High School; Sidney Middle School; and Sidney Elementary

**2013-2014 School Lunch Prices and Activity Fees**

No change in lunch fees recommended for 2013-2014

Participation Fees: Grades 4 & 5 from $30.00 to $35.00 Grades 6-12 from $45.00 to $55.00

Band Instrument Rental Fees: Varied rate to a flat $100.00 per instrument per year

**Out-of-State Field Trips**

Jeanne Lang and 4 FCCLA students to Nationals in Nashville July 5-11, 2013

**2013-2014 Montana School Boards Association (MTSBA) Membership = $6,989.00**

**2013-2014 Continuing Education Grant Awards**

Erin Faulhaber Melissa DeBruycker Jace Sullivan Katrina Johnson

Kathi Roberts

**Approval of Montana Unified School Trust (MUST) for health/life insurance for 2013-2014**

**Health Reimbursement Arrangement (HRA) Contribution in the amount of $1500.00 as per 2012-2013 Memorandum of Understanding with the SEA.** Probable last contribution due to the Affordable Care Act and the need for the HRA to be attached to a health plan. Not all employees have health insurance through the school.

Mrs. Cooley moved to accept the Consent Agenda as presented. Mr. Steinbeisser seconded the motion which passed 5 to 0.

**Budget Amendment Resolution Hearing for Fund 250 Debt Service**

Necessary to pay off the high school science wing bond as interest had been figured with a January date for pay-off. Due to delayed action by the US Bank representative, pay-off was delayed and additional interest above what was budgeted was paid. Money was available in Fund 250 – budget authority was all that was needed. No one addressed the board regarding the hearing. Mr. Steinbeisser moved to adopt the proposed Budget Amendment Resolution in the amount of $5,500.00 for the purpose of payment of unanticipated interest on called bonds. Mr. Thiel seconded the motion which passed on a 5 to 0 vote.

**Community Comment on non-agenda items:** None

With no further business to come before the Trustees, the meeting was adjourned at 8:15 PM.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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District Clerk