AUGUST 8, 2016

A special meeting of the Sidney Public Schools Board of Trustees was held Monday, August 8, 2016 at 6:00 PM in Room 103 of Central School on posted notice by the clerk for the purpose of a student’s educational plan. Present were Trustees Luke Savage, Ben Thogersen and Melissa Sanders. Dennis Lorenz and Craig Steinbeisser were absent for the student placement hearing but arrived for the regular meeting. Also in attendance were Superintendent- Daniel Farr, Clerk- Nicole Beyer, High School Principal- Sue Andersen, Middle School Dean of Students- RaeAnn Klose the student, the student’s step-mom and father. Absent was Trustee: Kelly Dey.

At 6:00 PM Chairman Savage called the meeting to order.

At 6:01 PM Chairman Savage announced that the next matter to come before the Board was a personal matter and that he had determined as follows: 1) that the matter of the individual’s privacy is involved; 2) that such privacy demands protection of the individual for the sake of reputation, and otherwise, little, if anything, could be gained by publicly disclosing the information to be discussed; and 3) that the demand for privacy in this matter clearly exceeds the merits of public disclosure. Therefore, he called for an executive session for the purpose of a student’s educational plan.

The special meeting was adjourned at 6:22 PM.

The regular meeting of the Trustees was called to order by Chairman Savage at 7:00 PM. Mr. Savage welcomed the visitors in attendance: Cara Lokken-Frandsen representing the SEA, Thom Barnhart- Curriculum Director, Ruben Moreno- Activities Director and Bill VanderWeele with the Sidney Herald.

The minutes from tonight’s special meeting executive session were approved 4 to 0 on a motion by Mrs. Sanders and a second by Mr. Thogersen with Mr. Lorenz abstaining due to his absence from the meeting.

Mr. Savage stated an opportunity for community comment on non-agenda items would be provided at the end of the meeting. Those wishing to address the board on agenda items were asked to fill out the Audience Participation form and give it to the clerk to be recognized.

Mrs. Sanders moved to approve the minutes of the special end of the year meeting held June 27th, 2016 as well as the July 2016 claim warrants 230325 to 230353 in the amount of $528922.12. Mr. Steinbeisser seconded the motion which passed 5 to 0.

Clerk Beyer presented ASB warrant #22581 written 6/28/16 to Haan Crafts for $20.05 to be cancelled as it was a duplicate payment. The request was approved unanimously on a motion by Mr. Lorenz with a second provided by Mrs. Sanders.

Mr. Steinbeisser moved to approve the ASB transfer of $175.20 from Account 159 (Football) to Account 117 (Skills USA) as the charges for the Dickinson football camp were incorrectly charged. The motion passed unanimously following a second by Mr. Thogersen.

**SUPERINTENDENT’S REPORT:**

Superintendent Farr gave the following report to Trustees:

**2016-2017 Staff Transfer:**

- Ruben Moreno from MS Social Studies to K-12 Activity Administrator

- Cheryl Hansen from HS Special Education Aide to Title I Tutor

**Building Updates:**

- Middle School project is progressing well with a small hiccup with the asbestos abatement- material in chases that could not be reached for abatement. Walk-through and punch list preparation will take place this week;

- High School parking lot/oval project is on track. Currently waiting for the spongy areas of the oval to dry/

- West Side roof is progressing well. Decision made to go with the K style gutter which the General Contractor will not result in any cost difference- opposite from the a regional roofing firm states- should be less labor intensive. – Phase III remodel is on track with bathroom partitions needing completion and work on evaporation pond progressing. A portion of fence will be temporarily removed to allow for pouring of a sidewalk to the fairgrounds.

- M Space is planning on removing units. Walk through will take place to determine damages owed by the District. The District plans to remove the three electrical panels as they are worth about $3000.00 a piece.

**Resignations to report:**

- Ted Fulgham - .5 Groundskeeper

- Brian LeFors – Transportation Supervisor

- Nikole LeFors – Route Bus Driver

- Patty Kneeland – Elementary Special Education Aide

**Enrollment: 1366 Grades K1-12 compared to 1384 on May 9, 2016**

**Calendar Events:**

- August 8-12: School Registration for 2016-17 school year – all campuses

- August 11-12: First Day of Practice for Football, Golf, Cross Country and Volleyball

- August PIR Days: August 22nd and 23rd

- August 24: First Day of School .

**COMMITTEE REPORTS:**

***PUBLIC RELATIONS AND PERSONNEL COMMITTEE: August 2, 2016***

Mr. Thogersen outlined the following agenda items:

- Student Teachers for 2016-17, Vacancies and Resignations were reviewed. New Hires are on the Consent Agenda;

- The Activity Director job description was reviewed and discussed;

- The Parent/Student Activity Survey was reviewed; and

- The 2016-2017 superintendent goals were reviewed and discussed.

***BUILDING AND GROUNDS COMMITTEE: August 1, 2016***

Mr. Steinbeisser highlighted the following committee discussions:

- Dr. Farr updated the Trustees on the High School north parking lot/oval project;

- Ronda with CTA Architects attended the meeting to provide updates on both the Middle School and West Side. West Side work is waiting on a plumber, the roof will be inspected next week and Larry Riggs has been contacted about painting the peeling gym wall. Following the committee meetings, the Trustees in attendance went on-site at the Middle School to see the project to date;

- Work on the Middle School second and third floor water lines is now projected at $55,000.00 instead of $125,000;

- Dr. Farr reported the drain line replacement at Central is also waiting on a plumber; and

- Initial discussion on prioritizing upcoming roof replacement projects was held.

***FINANCE COMMITTEE: August 1, 2016***

Mr. Thogersen imparted the following information:

- July claims were reviewed;

- 2016-2017 projected enrollment at the time of the meeting was 1367 with 45 pre-enrolled in K-1;

- Montana Quality Education Coalition is status quo- nothing new to report;

- 2016-2017 preliminary budgets were reviewed and discussed with direction on oil and gas revenue provided. This item is an agenda item tonight with intentions to continue the meeting on the 25th to finalize and adopt; and

- The 2016-2017 attendance agreements, fuel bids, District change accounts and the transportation routes are on the Consent Agenda tonight.

***CURRICULUM AND POLICY COMMITTEE: August 2, 2016***

Mrs. Sanders recounted the following agenda discussions:

- The hiring of a debate coach for Speech and Drama. Trustees requested participant numbers before agreeing to another position;

- Work continues with Miles Community College on the 3+1 program. The District is set to go with General Education and working towards a General Business;

- Back to School information was discussed and an agenda for the PIR days reviewed;

- Improvements to the District website were discussed;

- Drug testing of students in co-curricular activities will continue;

- The District continues to explore the possibility of vide taping the extra-curricular parent meetings with the Activity Director and coaches for the purpose of posting on the website so that parents who miss the meeting have an opportunity to be informed;

- Building assignments have been made: West Side: Ben Thogersen; Central: Kelly Dey; Middle School: Craig Steinbeisser; High School: Melissa Sanders and Dennis Lorenz and Luke Savage- all schools;

- Examples of sports surveys were reviewed and discussed.

**CONSENT AGENDA:**

**New Hires**

- Andrea Palm – Social Studies Teacher

- Annie Schultz – Grade 5 Teacher

- Gina Michael – Title I Tutor

- Emily Gillespie – Title I Tutor

- Heidi Tennencour – Middle School Special Education Aide

- Stephanie McGahan - .5 FTE K-1 Teacher (Based on current K-1 enrollment)

- Nicolas Kallem – Route Bus Driver

**Approval of 2016-2017 Attendance Agreements:**

*Students to Attend Sidney Schools:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Student*** | ***Grade*** | ***District*** | ***Parent*** | ***Request Type*** |
| Adam Wentz | 12 | Fairview | Jodi Wentz | Parental |
| Lane Shields | 12 | Savage | Tina Shields | Parental |
| Tatiana Avery | 7 | Rau | Stephanie Avery | District |
| Jonathon King | 5 | Rau | Jennifer King | Parental |

*Sidney Students to Attend Out-of-District*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Student*** | ***Grade*** | ***Parents*** | ***District Attending*** |
| Kacie Brodhead | 12 | Daniel Brodhead | Fairview |
| Kodiyann Zoanni | 3 | Jeff & Weslie Zoanni | Fairview |
| Korbyn Zoanni | 9 | Jeff & Weslie Zoanni | Fairview |
| Hayley Rainey | 7 | Kristal Jorgensen | Fairview |
| Collin Rainey | 3 | Kristal Jorgensen | Fairview |
| Julien Idoate | 11 | Angela Olson | Lambert |
| Michaela Bright | 9 | Patty Bright | Lambert |

**2016-2017 Change Accounts:**

High School ASB - $2500.00 Middle School ASB - $300.00 All Schools Lunch $30.00 each $120.00 each

**Approve 2016-2017 Transportation Routes**

- No change from 2015-2016

Mr. Steinbeisser moved to accept the Consent Agenda as presented. Mr. Thogersen seconded the motion which passed on 5 to 0.

Clerk Beyer reported only one fuel bid was received. She proceeded to open the 2016-2017 fuel bid from Cenex. The bid for both Montana and Out-of-State product were identical:

Dyed Diesel $1.41/Gallon On-Road Diesel $1.93/Gallon Unleaded 87 Octane $1.92/Gallon

Mr. Steinbeisser moved to accept the bid from Cenex for District fuel for the 2016-2017 year. Mr. Lorenz provided the second which passed 5 to 0.

**2016-2017 Budget Hearings – Elementary District #5 and High School District #1**

Clerk Beyer provided a handout with estimated budgets to date. She also presented an updated estimate of oil and gas revenue re-distributed as per Trustee request. Having been on vacation and receiving access to the OPI Trustees Report and Budgets during her absence, Mrs. Beyer requested a continuation of the Budget Hearings to allow time for finalization of the Trustees report which affect District Budgets.

Mr. Steinbeisser moved to continue the budget hearing until 7:00 PM on August 25, 2016. The motion passed 5 to 0 following a second by Mr. Thogersen.

Chairman Savage provided an opportunity for Community Comment on non-agenda items: NONE

At 7:38 PM Chairman Savage announced that the next matter to come before the Board was a personal matter and that he had determined as follows: 1) that the matter of the individual’s privacy is involved; 2) that such privacy demands protection of the individual for the sake of reputation, and otherwise, little, if anything, could be gained by publicly disclosing the information to be discussed; and 3) that the demand for privacy in this matter clearly exceeds the merits of public disclosure. Therefore, he called for an executive session for the purpose of the superintendent’s 2016-2017 annual performance goals.

Chairman Savage reconvened the meeting at 8:45 PM. He then declared the meeting to be continued on Thursday, August 25, 2016 at 7:00 PM.

**AUGUST 25, 2016**

The continuation of the budget hearing held Monday, August 8, 2016 was reconvened by Chairman Savage of the Sidney Public Schools Board of Trustees at Thursday, August 25, 2016 at 7:05 PM in Room 103 of Central School on posted notice by the clerk. Present were Trustees Luke Savage, Ben Thogersen, Melissa Sanders, Craig Steinbeisser and Dennis Lorenz. Also in attendance were Superintendent- Daniel Farr and Clerk- Nicole Beyer. Absent was Trustee: Kelly Dey.

**SUPERINTENDENT’S REPORT:**

Dr. Farr imparted the following information:

- SEA sent a thank you regarding opening of school;

- Building updates included:

* M Space is in the process of removing rental units;
* Lowell Cutshaw, Interstate Engineering, and Dr. Farr have concerns regarding the high school parking lot which is 98% complete. Communication with the contractor regarding these concerns has taken place;
* Middle School is in the first floor classrooms. Phase II work is continuing including library, kitchen, CTE and annex between the building and music classes.

- Resignations to Report

Jordan Sullivan – 8th Grade Boys Basketball

Michael Waddell – Auditorium Manager

Heidi Tennencour – Middle School Special Education Aide

Luke Beenken – Elementary Boys Basketball

- Enrollment currently stands at 1361 (K1-12) down 23 from May 9, 2016

Central 339 West Side 314 Middle School 324 High School 384

**The following individuals were hired 4 to 0 on a motion by Mr. Steinbeisser and a second by Mr. Thogersen:**

**- Marin Morales – Transportation Supervisor**

**- Rachelle Campbell-Dutton – Central Special Education Aide**

**- Sabrina Price – Central Special Education Aide**

**- Amanda Seitz – High School Special Education Aide**

**- Shasta Wesley – West Side Special Education Aide**

**- Shari Conn – Truancy Officer**

**- Katrina Brown - .5 High School Special Education Aide/.5 Central Special Education Aide**

**- Zach Zosel – High School Assistant Football Coach**

**- Damon McLaughlin – Middle School Football Coach**

**- Desirae Stanford – Middle School Special Education Aide**

**- London Gordon – Middle School Volleyball**

**- Maribel (Bee) Morales – Middle School Volleyball**

**Consideration of the 2016-2017 Final Budgets for Elementary District #5 and High School District #1**

**Clerk Beyer and Superintendent Farr presented the budgets. Clerk Beyer explained that final adjustments were currently underway which may affect the mill levies by small amounts but would not change the budgeted amounts as presented.**

**Mrs. Beyer and Dr. Farr also presented an option to eliminate the levy for the high school adult education and decrease the levy in transportation by taking $40,000.00 of anticipated oil and gas revenue from the Flexibility Fund and applying $20,000.00 to each of those funds.**

**Another option briefly discussed was the use of protested or delinquent tax receipts previously received in both districts to lower the over base levy. It was explained these funds can also be utilized through a budget amendment to help with roofing or other unanticipated costs.**

**It was also noted that no levies were requested in the High School Tuition or Elementary Debt Service for 2016-2017 as oil and gas revenues were utilized during 2015-2016 to avoid a levy for the upcoming school year.**

**Following this discussion the following budgets were adopted:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Fund*** | ***Dist 5 Levy*** | ***Dist 5 Budget*** | ***Dist 5 Mills*** |  | ***Dist 1 Levy*** | ***Dist 1 Budget*** | ***Dist 1 Mills*** |
| General | $2,210,854.24 | $6,636,506.25 | 82.84 |  | $1,031,105.22 | $3,537,269.99 | 23.75 |
| Transportation | $ 204,118.88 | $ 204,118.88 | 7.65 |  | $ 117,202.19 | $ 191,217.00 | 2.70 |
| Bus Depreciation | $ 13,510.00 | $ 488,477.36 | .51 |  | $ 6,306.00 | $ 325,822.65 | .15 |
| Tuition | N/A | $ 84,779.98 | N/A |  | N/A | $ 25,000.00 | N/A |
| Retirement | N/A | $ 809,844.00 | N/A |  | N/A | $ 607,835.00 | N/A |
| Adult Education | $ 14,910.27 | $ 21,520.00 | .56 |  | N/A | $ 22,170.00 | N/A |
| Technology | $ 25,000.00 | $ 245,918.65 | .94 |  | $ 30,000.00 | $ 413,606.92 | .69 |
| Flexibility | N/A | $ 724,751.96 | N/A |  | N/A | $1,462,827.29 | N/A |
| Debt Service | N/A | $ 10,500.00 | N/A |  | N/A | $ 9,000.00 | N/A |
| Building Reserve | N/A | $2,440,635.26 | N/A |  | N/A | $1,169,639.02 | N/A |
| ***TOTALS*** | ***$2,468,393.39*** | ***$11,891,181.46*** | ***92.5*** |  | ***$1,184,613.41*** | ***$7.764387.87*** | ***27.29*** |

The final budgets of Elementary District #5 were adopted as presented on a motion by Craig Steinbeisser and a second by Mr. Thogersen. The vote was 5 to 0.

The final budgets of High School District #1 were adopted as presented above- reallocating $20,000.00 of oil and gas revenue to the Adult Education Fund and the Transportation Fund (a total of $40,000.00) to decrease tax payer levies. The motion was made by Mrs. Sanders, seconded by Mr. Steinbeisser and passed 5 to 0.

With no further business to become before the Trustees, the meeting was adjourned at 7:30 PM.

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Board Chair

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Clerk